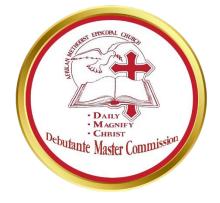
ELEVENTH EPISCOPAL DISTRICT AFRICAN METHODIST EPISCOPAL CHURCH Bishop Marvin C. Zanders, II, Presiding Prelate Supervisor Mrs. Winifred Houston Zanders Rev. Dr. Paula Lake, Christian Education Director Ms. Novella Jones, CDMC Episcopal Commissioner

## **The Christian Debutante-Master Commission**

## **Commissioner's Handbook**



#### CDMC MOTTO:

"DAILY MAGNIFY CHRIST"

#### **CDMC COLORS**

Red and White RED symbolizes excitement, energy, and power. WHITE symbolizes celebration, joy, and peace.

#### THEME

"Revive Refresh Renew, Embracing God's New Season"

#### **SCRIPTURE**

"Oh, magnify the Lord with me, let us exalt His name together." Psalm 34:3

#### MISSION

The Eleventh District CDMC mission is to equip our youth to intentionally connect to Jesus Christ, commit to excellence in leadership, to globally empower human mankind, and celebrate a praiseworthy dedicatory ceremony as they transition from one level of maturity to the next.

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## **2025 CDMC CALENDAR OF EVENTS**

"Daily Magnify Christ"

## Revive, Refresh, Renew - Embracing God's New Season

## All Times are listed in EST

DATE	EVENT	TIME	PLACE
	11 <sup>th</sup> District-wide CDMC online registration		
	begins for all levels – Debutante, Master, Sub-		CDMC Google
January 1, 2025	Master, Sub-Debutante, and Allenites	7:00 a.m.	Document Link
	CDMC Episcopal District Executive Board		
*January 17, 2025	Meeting	7:00 a.m.	ZOOM
January 20, 2025	Martin Luther King Day Observance	7:00 a.m.	Various Locations
January 30, 2025	Launch of 11 <sup>th</sup> Episcopal District CDMC Website	7:00 a.m.	CDMC Website
February 6, 2025	Bishop Zanders Birthday	All Day	District-wide
			St. Stephen AMEC,
			Jacksonville
February 14, 2025	ANAEC Foundaria Day Observance	10:00	Rev. Dr. Green,
February 14, 2025	AMEC Founder's Day Observance	a.m.	Pastor
		10:00	Edward Waters
February 14-16, 2025	Black Heritage Weekend	a.m.	University, Jacksonville
1 Colucity 14 10, 2025	CDMC Episcopal District Executive Board	a.m.	Jacksonvine
*February 20, 2025	Meeting	7:00 p.m.	ZOOM
1 Coludiy 20, 2025	CDMC Episcopal District Executive Board	7.00 p.m.	200101
*March 20, 2025	Meeting	7:00 pm.	ZOOM
		7.00 pm.	Nashville Airport
	2025 Annual Ministries in CED -		Marriott Nashville,
March 20-22, 2025	Training/Workshops – Nashville, TN	ALL Day	TN
*April 2-5, 2025	11 <sup>th</sup> Episcopal District Mid-Year Convocation	All Day	Rosen Centre
April 13, 2025	PALM SUNDAY	All day	Nation-wide
	CDMC Episcopal District Executive Board	,	
*April 17, 2025	Meeting	7:00 p.m.	ZOOM

April 18, 2025,	GOOD FRIDAY	All day	Nation-wide
April 20, 2025	EASTER SUNDAY	All day	Nation-wide
	11 <sup>th</sup> Episcopal District CDMC – <i>Community Service</i>		
	Workshop (CDMC participants, parents, and CDMC		
April 27. 2025	Commissioners	6:30 p.m.	ZOOM
	<b>DEADLINE</b> for Submission of all CDMC		
	Registrations, Ads, Sponsorships, Ladies & Gentlemen		
	of the Hour, and Presiding Elders Ads to the		
*May 1, 2025	Conference		Electronically
	Commissioners		
May 11, 2025	MOTHER'S DAY	All day	Nation-wide
	CDMC Episcopal District Executive Board		
*May 15, 2025	Meeting	7:00 p.m.	ZOOM
	<b>DEADLINE</b> for <b>Submission of funds</b> for all CDMC		
	Registrations, Ads, Sponsorships, Ladies & Gentlemen		
	of the Hour, and Presiding Elder Ads to Sister		
	LuCretia McBride, CDMC Episcopal Treasurer		
	(These funds	12	
*May 18, 2025	must be submitted only by the Conference	Midnigh <b>t</b>	N/A
	Commissioner to Sister McBride)	-	
	<b>DEADLINE</b> for Submission of all Debutantes and		
	Masters Bio Page with proper photo (This must be		
	submitted only by the <b>Conference Commissioner</b>	12	
*May 18, 2025	to Episcopal Commissioner)	 Midnigh <b>t</b>	N/A
	11 <sup>th</sup> Episcopal District CDMC – <i>Workshop Sub-Debs</i> ,		
	Sub-Master, and Allenites via ZOOM		
	(CDMC participants, parents, and CDMC		
May 18, 2025	commissioners)	6:30 p.m.	ZOOM
May 26, 2025,	Memorial Day	5	
	<b>DEADLINE</b> for <u>Submission of funds</u> for all CDMC		
	Ads, Sponsorships, Ladies & Gentlemen of the Hour,		
	and Presiding Elder Ads to Sister LuCretia		
	McBride, CDMC Episcopal Treasurer (These funds		
	must be submitted only by the <b>Conference</b>	12	
*May 31, 2025	Commissioner to Sister McBride)	Midnight	USPS
• •	<b>DEADLINE</b> for Submission of Queen Bowers-		
	Brown and Sharon Sheffield CDMC		
	Scholarship to Sister Brenda Matheny, Scholarship	12	Email to Sis Brenda
June 1, 2025	Chairperson	Midnight	Matheny
-	11 <sup>th</sup> Episcopal District CDMC Debutante and Master		-
	Workshop – "Dress for Success – Making the		
June 8, 2025	<i>Right Choice</i> "via Zoom	6:30 p.m.	ZOOM

July 14-17, 2025	11 <sup>TH</sup> Episcopal Christian Education Youth Leadership Conference	All Day	Rosen Centre
*July 13, 2025	11 <sup>th</sup> Episcopal District CDMC Ceremony, Rosen Centre, Orlando, FL	6:30 p.m.	Rosen Centre
*July 12, 2024	11 <sup>th</sup> Episcopal District CDMC Rehearsal, Rosen Centre, Orlando, FL	1:30 p	Rosen Centre
*June 21, 2025	<b>DEADLINE</b> for assessments of Debutantes and Masters on Christian Education Curriculum	All Day	Determined by Conference Commissioners
*June 19, 2025	CDMC Episcopal District Executive Board Meeting	7:00 p.m.	ZOOM
June 17, 2025	Remembering the Emanual (9)	All Day	Nation-wide
June 15, 2025	FATHER'S DAY	All day	Nation-wide
June 14, 2025	<b>DEADLINE</b> for Submission of CDMC Community Service Project to Local Church Commissioner	All Day	Determined by Conference Commissioners
June 8, 2025	11th Episcopal District CDMC Debutante and Master Workshop <i>"Dress for Success – Making the</i> <i>Right Choice</i> , via ZOOM		

## HISTORICAL OVERVIEW 11<sup>th</sup> Episcopal District CHRISTIAN DEBUTANTE MASTER COMMISSION (CDMC)

What is now a popular activity, the introduction of young people to society under church auspices, and their dedication to continued Christian service, was inaugurated as a Christian rite of passage by the A.M.E. Church in 1952 and is denoted by the phrase, "The Christian Debutante Master Dedication Commission".

The CDMC originated by Dr. Julma Crawford under the division of Christian Education. The first Debutante-Master Dedication was held May 18, 1952, in Chicago, Illinois at the seat of the 34th General Conference of the African Methodist Episcopal Church. The DMC became an official commission by elected legislation enacted at the 39th session of the A.M.E. General Conference held in June 1972 in Dallas, Texas. The CDMC is a commission of adults comprising a new supportive and supplemental service to youth groups of the Christian Education at each level of the A.M.E. Church.

On July 1, 1972, Mrs. Crawford was elected Administrator of this commission with the rank of General Officer. In 1976, Mrs. Crawford became a connectional officer as the administrator of the newly legislated Debutante Master Commission.

Dr. Julma Crawford retired in 1992. In July 1992 Mrs. Loretta Fields Hill of Austin, Texas was elected the 2nd Connectional General Administrator of the Christian Debutante-Master Dedication Commission. During Mrs. Hill's 16 years of leadership, she created the CDMC Manual and handbook. She also established the Julma Crawford Scholarship as well as the current organizational structure for the program. She is a retired public health educator and an active lifetime member of Grant AME Worship Center, Austin, TX.

In July 2008 during the General Board meeting at the General Conference in St. Louis, Mo., Mrs. Gloria Massey Ward of Memphis, TN was appointed to serve as the 3rd Connectional General Administrator of the Christian Debutante-Master Commission. She is a retired teacher and an active lifetime member at St. Andrew AMEC in Memphis, TN. Mrs. Ward is no stranger to the CDMC Commission. She has served as chairperson of the Julma Crawford Scholarship Committee, coordinator of the Christian Debutante-Master Dedication Ceremony held at the General Conference in 2008 as well as having held the positions of conference and district commissioner in her district (13th).

In July 2016 during the General Board meeting at the General Conference in Philadelphia, PA, Mrs. Lyndajo Watson of Little rock, AR was appointed to serve as the 4th Connectional General Administrator of the Christian Debutante-Master Commission. She is employed by the Secretary of State's Office of the state of Arkansas and an active member at Union AME-C in Little Rock for over 50 years. Mrs. Watson is no stranger to the CDMC Commission. She was the commissioner for the 12<sup>th</sup> District from 1994-2016, served as chairperson of the CDMC scholarship banquet in 2012 and 2016, and coordinator of the Christian Debutante-Master Dedication Ceremony held at the General Conference in 2002 and 2016. She also served as 1<sup>st</sup> Vice President during Mrs. Gloria Ward's tenure.

## **ARTICLE II – PURPOSE**

The purpose of the Christian Debutante-Master Commission (CDMC) is to provide guidance and information as to relevant study of fieldwork activities, program suggestions, liturgical requirements, and all other details. It shall also study the supplies needed for preparation and presentation of a unified, coordinated program on the Connectional, Episcopal District, Annual Conference, Presiding Elder District, Local Church, Ecumenical and Community levels.

## **ARTICLE IV – GOALS AND OBJECTIVES**

- 1. To promote growth and development by conducting workshops, training programs on all levels for youth and adults
- 2. To acquaint young people with the Lord and Savior Jesus Christ and His ministry
- 3. To provide wholesome recreation and fellowship for youth and adults in the Christian Debutante-Master Commission (CDMC)
- 4. To interact with other youth organizations such as YPD and RAYAC
- 5. To hold culminating religious ceremonies for the Debutantes and Masters on all levels.
- 6. To organize a Christian Debutante-Master Commission in all AME Churches throughout the connectional church
- 7. To recruit and train leaders to serve in the Christian Debutante-Master Commission

## **ARTICLE V- MEMBERSHIP**

Membership in the Christian Debutante-Master Commission (CDMC) is open to all members of the African Methodist Episcopal Church who are interested in the continued Christian Education and spiritual development of young people.

Annual membership dues shall be set by the Executive Board and approved by the membership. Dues shall be paid during the annual Ministries in Christian Education (MCE) meeting.

## **ARTICLE VI - OFFICERS**

Section 1. The elected officers of the CDMC shall be:

- 1. Episcopal District/Conference/District/Local/Commissioner
- 2. 1st Vice Commissioner
- 3. 2nd Vice Commissioner
- 4. Recording Secretary
- 5. Assistant Recording Secretary

\*The Doctrine and Disciple of the AME Church, 2016, Bicentennial Edition, Section XIII The Christian Debutante-Master Commission (CDMC): Constitution, pp.591-592

## ARTICLE VI - OFFICERS (cont.)

- 6. Corresponding Secretary
- 7. Treasurer
- 8. Historiographer
- 9. Worship Leader
- 10. Parliamentarian

## **ARTICLEVII- ELECTION OF OFFICERS**

Section 1. The officers listed in Article VI shall be elected by plurality.

*Section 2.* The Connectional Officers shall be elected to a four-year term at the Connectional Christian Education Congress

*Section 3.* The election shall be conducted by the Chairman of the Commission on Christian Education or a designee.

Section 4. The duties of the officers shall be such as ordinarily pertain to their respective offices.

*Section 5.* No person may hold the same position for more than two (2) consecutive quadrennially.

*Section 6*. In case of a vacancy, the Administrator/Commissioner in collaboration with the Christian Education Director shall appoint a person to serve until the next annual meeting of the Ministries in Christian Education (MCE)

*Section 7.* The officer shall be elected to a four (4) year term during the year of the Connectional Christian Education Congress beginning in 2014.

*Section 8.* The election shall be conducted by the Executive Director of Christian Education or his/her designee.

## **ARTICLEIX - DUTIES OF OFFICERS**

<u>Administrator/Commissioner</u> – shall assume responsibility for the overall CDMC Program. The Administrator/Commissioner shall coordinate workshops for the Annual MCE meetings, Annual CDMC Institute, and the Christian Education Congress in collaboration with the Executive Director of Christian Education. The Administrator/Commissioner shall submit written reports to the General Board, General Conference, Annual MCE and CDMC Institute meetings. The Administrator/Commissioner shall preside over the Executive Board, all meetings of the CDMC.

<u>1<sup>st</sup> Vice Commissioner</u> – shall the complete duties of the Administrator/Commissioner during the absence or when it has been determined by the Executive Board that the Administrator/Commission can no longer perform duties.

\*The Doctrine and Disciple of the AME Church, 2016, Bicentennial Edition, Section XIII The Christian Debutante-Master Commission (CDMC): Constitution, pp.592-593

## ARTICLE IX - DUTIES OF OFFICERS (cont.)

<u>**2**<sup>nd</sup> Vice Commissioner</u> – shall in the absence of the Administrator and 1<sup>st</sup> Vice Commissioner, preside at <u>Home | 11thDistrictCDMC</u> all the meetings and assume all duties of the office of Administrator/Commissioner.

**<u>Recording Secretary</u>** – shall be responsible for the recording of attendance and accurate minutes of all business transacted during meetings and shall read the minutes of any previous meetings, when called upon to do so by the Administrator/Commissioner. The Recording Secretary shall prepare the minutes of meetings and serve as custodian of all records and information.

<u>Assistant Recording Secretary</u> – shall assist the Recording Secretary in keeping accurate records and, in the absence of the Secretary, shall perform the duties of the Recording Secretary.

**Corresponding Secretary** – shall review all correspondence, report pertinent information to the Executive Board, and reply to correspondence as directed by the Administrator/Commissioner.

<u>**Treasurer**</u> – shall receive all monies and disburse same upon authorization of the Administrator/Commissioner, as approved by the body. The Treasurer shall keep accurate records and give an itemized report at each Executive Board meeting., Christian Education Congress, MCE meeting and CDMC Institute.

*<u>Historiographer</u>* – shall keep a written and pictorial record of the participants, activities and achievements of the organization and make it available upon request.

**Worship Leader** – shall make adequate preparation for each Devotional Service and compile a memorial manual. The Worship Leader shall provide spiritual leadership to the organization.

**Parliamentarian** – shall advise, when necessary, during all meetings, concerning questions of the parliamentary procedure. The Parliamentarian shall follow *The Doctrine and Discipline of the African Methodist Episcopal Church and Roberts Rule of Order Newly Revised.* 

\*The Doctrine and Disciple of the AME Church, 2016, Bicentennial Edition, Section XIII The Christian Debutante- Master Commission (CDMC): Constitution, pp.593-594

## **ARTICLE X - COMMITTEES**

Section 1. Standing Committee

- A. Constitution and By-Law Committee
- B. Membership & Recruitment Committee
- C. Handbook Committee
- D. Curriculum Development Committee
- E. Statistical Committee
- F. Scholarship Committee (Episcopal Level)
- G. Outreach/CommunityService Committee
- H. Dedication & Program Planning Committee

#### Section 2. Special Committees

- A. Advisory Board
- B. Budget & Finance Committee
- C. Credentials Nomination Committee

## **ARTICLE XI - DUTIES OF COMMITTEES**

#### Section 1. Standing Committees

<u>A.</u> <u>Constitution & By-Law Committee</u> – shall revise, study, and analyze all proposed constitutional changes and amendments. The proposed Constitution & Bylaws shall be forwarded to the Executive Director of Christian education before approval.

<u>B.</u> <u>Membership & Recruitment Committee</u> – shall recruit members; compile a director/roster of the membership Episcopal District including home address, home phone number, cell number, and email address.

<u>C. Handbook Committee</u> – shall study and analyze the CDMC Handbook and make necessary revisions. The proposed handbook revision shall be forwarded to the Executive Director of Christian Education before final copy is printed.

<u>D.</u> <u>Curriculum Development Committee</u> – shall develop and review the CDMC Curriculum and resource guides to continue to provide Christian Education and spiritual development of young people and adults. The proposed curriculum revisions shall be forwarded to the Executive Director of Christian Education before final copy is printed.

The Doctrine and Discipline of the AME Church,2016, Bicentennial Edition, Section XIII The Christian Debutante-Master Commission (CDMC): Constitution, pp. 594-595

## **ARTICLE XI - DUTIES OF COMMITTEES CONT.**

#### Section1. Standing Committees (cont.)

<u>E. Statistical Committee</u> – shall maintain a written record of participants by the Episcopal District.

<u>F.</u> <u>Scholarship</u> <u>Committee</u> – shall evaluate eligible students based on academic record, financial need, reference letters, qualities of leadership, extracurricular activities, and accomplishments; and promote the Annual Red and White Day to raise funds for the recipients of the Scholarship.

<u>G.</u> <u>Outreach</u> <u>Committee</u> – shall provide spiritual leadership to the CDMC. The committee shall acquaint young people with the Lord and Savior Jesus Christ and His ministry and stress the importance of fulfilling the mission of the African Methodist Episcopal Church through a variety of activities for youth and young adults.

<u>H.</u> <u>Dedication & Program Planning Committee</u> – shall be responsible for planning and implementing the total program of the activities and Dedication Ceremony.

#### Section 2. Special Committees

<u>A. Advisory Board</u> – shall survey the strengths and weaknesses of the CDMC program and make recommendations for improvement. This committee shall be composed of not fewer than 18 or more than 36 people.

<u>Budget & Finance Committee</u> – shall study the complete financial picture of the CDMC. In consultation with Administrator/Commissioner, director of Christian Education, and Committee Chairpersons. She/he shall assess the financial needs of the CDMC and submit the same to the General board and General Conference for approval.

<u>Credentials Nomination Committee</u> – shall receive and verify all credentials for elected officers before placing an individual's name on the voting ballot. Credentials must be received before the closing of the MCE meeting. Elections will be held during the Christian Education Congress.

## **ARTICLE XII – AMENDMENTS**

This constitution may be amended by the General Conference of the African Methodist Episcopal Church.

\*The Doctrine and Discipline of the AME Church, 2016, Bicentennial Edition, Section XIII The Christian Debutante-Master Commission (CDMC): Constitution, pp. 595-596

## ARTICLE XIII - EXECUTIVE BOARD

The Executive Board shall consist of the following CDMC Officers: Administrator- Commissioner, 1st Vice Commissioner, 2nd Vice Commissioner, Recording Secretary, Corresponding Secretary, Treasurer, Historiographer, Worship Leader, Episcopal District Commissioners, Standing and Special Committee members.

The Executive Board shall be responsible for:

- a. The affairs of the CDMC of the African Methodist Episcopal Church
- b. The Quadrennial meeting of the organization
- c. The Annual Meeting and CDMC Institute
- d. The filing of vacancies in any office

## **ARTICLE XIV - FINANCES**

All administrative and operational expenses plus promotion funds for CDMC shall be funded by annual dues from members of CDMC, or other income. All profit from member shall be used to expand the budget for youth advancement, enrichment, and social service programs, for African Methodist Episcopal Church involvement in community and national outreach projects as decided upon by the General Board, Council of Bishops, or the General Conference

## **ARTICLEXV - BY-LAWS**

The CDMC of the African Methodist Episcopal Church may adopt Bylaws consistent with the constitution. The Bylaws may be amended at any regular meeting of the CDMC of the African Methodist Episcopal Church by a two thirds (2/3) vote of the members present and voting thereof, provided notice of the proposed amendment has been given at a previous regular meeting or in writing.

## ARTICLE XVI-DISTRICT COMMISSIONER

The Presiding Bishop of each Episcopal District shall appoint a District Commissioner of the CDMC of the African Methodist Episcopal Church. The District Commissioner shall collaborate with the Bishop and Conference Commissioners to establish an Episcopal District program and in identifying special projects. Each Annual Conference shall have a Conference Commissioner appointed by the Presiding Bishop. Presiding Elders shall appoint a Commissioner in their District who will supervise the work of the CDMC; and local Pastors shall appoint a Commissioner who will supervise the work of the CDMC.

<sup>\*</sup>The Doctrine and Disciple of the AME Church, 2016, Bicentennial Edition, Section XIII The Christian Debutante-Master Commission (CDMC): Constitution, pp. 596-597

## 11<sup>th</sup> Episcopal District Christian Debutante Master Commission 2024-2025 Executive Board Information

Ms. Novella Jones 11<sup>™</sup> District CDMC Commissioner 13451 SW River Rock Road Port St. Lucie FL 34987 954.559.8576 cdmc11epd@gmail.com

Ms. Erika Dotson 2<sup>nd</sup> Vice Commissioner 2031 Coachman Drive Chipley, FL 32428 850.258.5655 erikadotson@bellsouth.net

#### Assistant Recording Secretary

<TBA>

Mr. Ned. Hill Worship Leader 5253 Maddox Road Tallahassee, FL 32303 850.562.6235 Mrs. Eleanor Dixon 1<sup>st</sup>Vice Commissioner 1108 Davis Drive Tampa, FL 33619 813.523.5278 eodixon@aol.com

Ms. Felisha Dickey Recording Secretary 1929 Maryellen Drive Tallahassee, FL 32303 850.386.2770 felishapd@embarqmail.com

Natasha Wallace-Gibson Corresponding Secretary General Delivery Savannah Sound Eleuthera, Bahamas 1-242.554.6195 natashawallace101@gmail.com

> Ms. LuCretia McBride Treasurer 1509 West 28th Street Jacksonville, FL 32209 904.699.8089 Cretia5@bellsouth.net

## 11<sup>th</sup> Episcopal District Christian Debutante Master Commission 2024-2025 Executive Board Information

Ms. Lilis Zonicle Historiographer PO Box CB-12584 Nassau, Bahamas 242.433.9825 iszonicle@hotmail.com

Ms. Angela Mitchell Director of Ceremony 498 East Jordan Blvd Pahokee, FL 33476 561-449-1583

Ms. Karen Richardson East Conference Commissioner 1131 N. Durkee Drive Jacksonville, FL 32209 904-418-3951 richko@gmail.com

> Ms. Arrnetta Lee Member-at-Large 9201 NW 19 Place Sunrise, FL 33322 954-303-0607 arrnetalee@gmail.co

Ms. Rosalind Curry Parliamentarian 235 NW 6<sup>th</sup> Avenue Dania Beach, FL 33004 954.864.8216 osalind.curry1951@gmail.com

Ms. Teresa Johnson Central Conference Commissioner 120 Laurel Valley Ct. Daytona Beach, FL32114 386.846.4918 tjohnson091908@gmail.com

Rev. Winifred Williams Bahamas Conference Commissioner General Delivery Savannah Sound Eleuthera, Bahamas 1.242.427.5272 winifredgibsonwilliams@gmail.com

> Mrs. Nellie Alexander Member-at-Large 1758 East 26<sup>th</sup> Street Jacksonville, FL 32206 904-610-8344 Nellie1758@comcast.net

## 2024-2025 PRESIDING ELDER CDMC DISTRICT COMMISSIONERS

	Baha	amas Conference – Rev. Winifred Williams, Co	onference Commissioner	
Name	Cell Number	Email Address	PE District	Presiding Elder
Natasha Wallace-	1-252-467-			
Gibson	0154	natashawallace101@gmail.com	Nassau/Eleuthera	PE Howard Williamson
	4 2 42 422 0025	Liller en sile 2 @ smail es m	Nassau	
Lillis Zonicle	1-242-433-9825	Lillszoncile3@gmail.com	Bahamas/Freeport	PE Ransford Patterson
News		ntral Conference – Sister Teresa Johnson, Cor		Due stationer Etatem
Name	Cell Number	Email Address	PE District	Presiding Elder
			Dynamic Daytona	PE Lorenzo Laws
Dia Cooper	386.679.5002	mrsdiacooper@gmail.com	Beach	
Trenisha Simmons	321.443.5640	Nysha2000@aol.com	Outstanding Orlando	PE Milton L. Broomfield
Rev. LaTonya Blair		L T 2500 I	Nurturing	
Miller	407.203.3567	LaTonya350@gmail.com	No. Orlando	PE Valarie J. Walker
Chole Wormack	352.636.6463	chloebondswormack@embarqmail.com	Nurturing No.	PE Valarie J. Walker
		East Conference – Sister Karen Ric		1
Name	Cell Number	Email Address	PE District	Presiding Elder
Jasmine Gil	904.465.5031	gill.jas6291@gmail.com	Alachua Central	PE Tony D. Hansberry
LuCretia McBride	904.610.3520	Cretia5@bellsouth.net	South	PE Karl V. Smith
Melissa McKire	386-205-8356	mckire5@gmail.com	PE Suwannee North	PE Elizbeth E. Yates
Beverly Pope	386-344-5416	info@popeweeacademy.com	Suwannee, North	PE Elizbeth E. Yates
		Florida Conference – Sister Erika	Dotson	•
Name	Cell Number	Email Address	PE District	Presiding Elder
Sentoria Nicole				
Houston	850.556.2296	Radiantsparkle8@aol.com	Quincy-Monticello	PE Gregory V. Gay, Sr.
Janice Clark (Trainee)	850-694-1667	Janiceclark2648@gmail.com	Tallahassee District	PE Carlton Taylor
			Pensacola-Panama	
Debra Cromartie	850.271.3332	dcromartie@wmbb.com	City	PE Ronald Williams
Jessica Davis	850. 209.5664	jessica.davis01@yahoo.com	Marianna District	PE Tan Moss
Krista Woodard	850.445.4826	Ladykrista07@gmail.com	Tallahassee District	PE Carlton Taylor
		South Conference – Sister Angela		, ,
Name	Cell Number	Email Address	PE District	Presiding Elder
Veronique Nesmith-				
Inman	786.333.8785	vmccullar06@yahoo.com	Super South	PE Vincent Mitchell
Brenda Matheny	772. 475.6405	jbmatheny@bellsouth.net	Noble North	PE Willie Cook, Jr.
Lucille Smith	305.624.6183	Cille805@gmail.com	Celebrated Central	PE Henry Green, Jr.
		West Coast Conference – Sister Elea	anor Dixon	ı <u>·</u> ·
Name	Cell Number	Email Address	PE District	Presiding Elder
Jeanette Daniels	863.559.6203	Jeanettedaniels 48@yahoo.com	Lakeland	PE Jimmy Thompson
Rev. Lashay Sanchez-				,
	813.786.4845	Ldsanchezcabrera@gmail.com	Tampa	PE Patricia Wallace
Cabrera	0101101010			

## 2024-2025 $11^{TH}$ EPISCOPAL DISTRICT CDMC — STANDING AND SPECIAL COMMITTEES

Name of Committee	Members	Cell Number	Email Address
Membership/Recruitment	Erika Dotson - Chair	850.258.5655	erikadotson@bellsouth.net
	Karen Richardson	904.418.3951	richkp@gmail.com
	Bernadette Towns	305.625.2588	Townsbern.1@gmail.com
	Lilis Zonicle	242.433.9825	liliszonicle@hotmail.com
Commissioner Handbook	Teresa Johnson - Chair	386.846.4918	Trjohnson0959@aol.com
	Jeanette Daniels	863.559.6203	Jeanettedaniels48@yahoo.com
	Erika Dotson	850.258.5655	erikadotson@bellsouth.net
Curriculum Development	Andrea Mitchell - Chair	813.786.6627	Sparkleaka@gmail.com
	Rev. LaTonya Blair Miller	407.230.3567	LaTonya350.@gmail.com
	Doretha Tillman	863.258.7997	Doretha_tillman@hotmail.com
11 <sup>th</sup> District Scholarship	Brenda Matheny - Chair	772.475.6405	jbmatheny@bellsouth.net
•	, Barbara Smith	727.768.4701	babs5761@hotmail.com
	Lucille Smith	305.624.6183	Cille805@aol
Outreach/Com. Service	Rev. Winifred Williams -Chair	786.916.7881	winifredgibsonwilliams@gmail.com
	Debra Cromartie	850.303.1686	dcromartie@wmbb.com
	Eleanor Dixon	813.523.5278	eodixon@aol.com
	Gloria Scott-Johnson	772.332.7193	GMJohnson-Scott@comcast.net
Dedication & Program Plan.	Angela Mitchell - Chair	561.449.1583	southconferencecdmc@gmail.com
<del>_</del>	Kendra Howard	305.206.4268	Koc1204@gmail.com
	Teresa Johnson	386.846.4918	Trjohnson0959@aol.com
	Karen Richardson	904.418.3951	richkp@gmail.com
Operational Budget	Lucretia McBride-Chair	904.699-8089	cretia 5@bellsouth.net
	Debra Cromartie	850.303.1686	dcromartie@wmbb.com
	Eleanor Dixon	813.523.5278	eodixon@aol.com
	Nellie Alexander	904.610.8344	Nellie1758@comcast.net
	Teresa Johnson	386.846.4918	Trjohnson0959@aol.com
	Rev. Winifred Williams	242.427.5272	winifredgibsonwilliams@gmail.com

#### **CDMC Conference Commissioner Duties**

Congratulations on your new appointment as the 2024-2025 CDMC Conference Commissioner. As a CDMC Conference Commissioner, you will collaborate cooperatively with the Presiding Elders of your Districts, District Commissioners, Local Church Commissioners, Pastors, and youth to ensure that all CDMC participants in your Conference complete their <u>"rite of passage"</u> that enables them to participate in the Annual Conference CDMC Dedicatory Ceremony.

Additionally, you will work closely with the 11<sup>th</sup> Episcopal District Commissioner to ensure all CDMC requirements, CDMC curriculum, Christian Education studies, and Community Service Projects are completed according to the guidelines stated in this handbook.

Your duties will entail, but not be limited to:

- Establishing a workable and effective relationship with the Bishop, Supervisor, Episcopal District Commissioner, Presiding Elders, District, and Local Church Commissioners, and Pastors
- Creating and distributing a yearly CDMC Conference Calendar of Events to all Presiding Elders, District, and Local Church Commissioners, and Pastors
- Having at least <u>four</u> meetings (one per quarter) with your District, Local Church Commissioners, and CDMC participants
- Assisting the District and Local Church Commissioners in securing conference participants for the Debutante-Master Dedication Ceremony and in securing the appropriate attire for the Dedicatory Ceremony for the Allenites, Sub-Debs, Sub- Masters, Debutante, and Masters
- Collaborating with the Episcopal District Debutante-Master Dedication Ceremony Director to conduct a Conference CDMC Dedicatory Ceremony that esteems God's glory in a spirit of excellence.
- Providing training and workshops to all Conference CDMC participants in the CDMC curriculum, Christian Education, community service projects, and fundraising ideas
- Collecting registration forms, fees, ads/sponsorships, Ladies and Gentlemen of the Hour donations, and Presiding Elder's ads from all CDMC District Commissioners. You will also prepare and submit the Annual Conference CDMC statistical and financial report to the appropriate Conference and Episcopal District leadership teams.
- Collaborating and working harmoniously with other youth-oriented ministries of the AME church, such as YPD, Sons of Allen, RAYAC, and the Youth Lay.

#### PRESIDING ELDER DISTRICT CDMC COMMISSIONER DUTIES

Congratulations on your new appointment by your prospective Presiding Elder as the Christian Debutante Master Commissioner or Co-Commissioner of your Presiding Elder District. As a CDMC District Commissioner, you will work cooperatively with the local church commissioners, youth, parents, Pastors, and Presiding Elder of your District to ensure that our youth in each of our prospective District successfully completes their <u>"rite of passage"</u> that enables them to participate in the Annual Conference Christian Debutante Master Dedicatory Ceremony.

Your duties will entail, but not be limited to:

- Establishing a workable and effective relationship with the Episcopal District Commissioner, Presiding Elders, Conference Commissioner, Pastors, Local Church Commissioners, youth, and parents.
- Creating and distributing yearly CDMC Conference Calendar of Events to all Presiding Elders, District, and Local Church Commissioners
- Providing all Local Church Pastors and Local Church Commissioners with the proper documentation to register each child for the CDMC.
- Having bi-monthly or quarterly meetings with your Local Church Commissioners and CDMC participants during the entire 11th District calendar year and keeping accurate attendance logs for each meeting.
- Providing training and workshops to all District CDMC participants in the CDMC curriculum, Christian Education, community service projects, field trips, and fundraising ideas that will enhance the CDMC participant's Christian growth.
- Collecting registration forms, fees, ads/sponsorship, Ladies and Gentlemen of the Hour donations, Presiding Elder's Ads, and making the statistical and financial report to the Conference Commissioner by the deadline.
- Working cooperatively with the Conference Commissioner to secure the appropriate attire for the CDMC Dedicatory Ceremony for the Allenites, Sub-Debutantes, Sub-Masters, Debutantes, and Masters
- Encouraging and providing means for your District CDMC delegation to attend the CDMC Dedicatory Ceremony at your Annual Conference
- Collaborating and working harmoniously with other youth-oriented ministries of the AME church, such as YPD, Sons of Allen, RAYAC, and the Youth Lay.

#### LOCAL CHURCH CDMC COMMISSIONER DUTIES

Congratulations on your new appointment by your Local Church Pastor as the Christian Debutante Master Local Church Commissioner or Co-Commissioner for this conference year. As the Local Church Commissioner or Co-Commissioner, you will collaborate cooperatively with parents and their children, your Pastor, and Presiding Elder District Commissioner to ensure that your CDMC delegation at your local church successfully complete their <u>"rite of passage"</u> and is prepared to participate in the annual Christian Debutante Master Commission Dedicatory Ceremony held at your Annual Conference.

Your duties will entail, but not be limited to

- Establishing a workable and effective relationship with the Episcopal District Commissioner, Presiding Elder, Conference Commissioner, District Commissioner, your Local Church Pastor, parents, and youth.
- Creating and distributing a yearly CDMC Conference Calendar of Events to all CDMC assistants, Local Church Pastor, parents, youth, and supportive laity.
- Having monthly meetings with your local CDMC participants and/or parents during the entire 11th District calendar year and keeping accurate attendance logs for each meeting
- Planning and conducting an initial organizational meeting with parents and youth; and providing them with the proper documentation to register each child for CDMC.
- Distributing and assisting in completing the required CDMC forms, i.e., qualifying, registration, media release, required rehearsals, permission to travel, Debutante and Master Bios, community service project, verification for Bible, and ensuring that they are complete with the required signatures.
- Providing training sessions, workshops, and community service projects on the local level for all CDMC participants
- Assisting parents in selecting the appropriate dress attire for all CDMC participants
- Collaborating with parents on the local church level to implement fundraising activities to cover expenses acquired during the CDMC conference year
- Ensuring that each Debutante and Master completes the <u>required</u> 10-hour community service project with documentation
- Collaborating and working harmoniously with other youth-oriented ministries of the AME church, such as YPD, Sons of Allen, RAYAC, and the Youth Lay.

African Methodist Episcopal Church Eleventh Episcopal District Bishop Marvin Cl. Zanders, II Supervisor Mrs. Winifred Houston Zanders Rev. Dr. Paula Lake, Christian Education Director Ms. Novella Jones, CDMC Episcopal Commissioner

<Date>

Dear <Reverend>

## Jesus said, "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these. (Matthew 19:14)

It is with profound gratitude and whole-hearted appreciation to you and your congregation for your support of the Christian Debutante Master Commission.

This Christian Debutante Master Dedicatory Ceremony affords a Christian church setting to youth and young ladies and gentlemen entering adulthood so they may be introduced to church society as well as dedicate their lives to continued and greater service to Christ. This is an excellent opportunity for you and your youth ministry to experience God's grace, mercy, hope, and joy through this wonderful occasion. The nominal fee is worth the bountiful blessings. The registration requirements and fee are listed below:

Group Level	Age	Registration Fee
Debutante(female)		
Master (male)	16-22 years old	\$50.00 per participant
Sub-Deb (female)		
Sub-Master(male)	12-15 years old	\$25.00 per participant
Allenite (male or female)	5-11 years old	\$15.00 per participant

Your local church commissioner has all the necessary forms and understands the procedures for completing these forms and forwarding them to the appropriate CDMC District Commissioner. I anticipate a glorious event this year and I am blessed to be collaborating with you.

Yours in Christ

African Methodist Episcopal Church The Eleventh Episcopal District Bishop Marvin Clyde Zanders, II Supervisor Winifred Houston Zanders Rev. Dr. Paula Lake, Christian Education Director Ms. Novella Jones, CDMC Episcopal Commissioner

#### <Date>

#### Dear < Parent or Guardian>

It is with excitement and the love of Jesus Christ that I welcome you and your child/children to the Christian Debutante Master Commission of the Eleventh Episcopal District of the African Methodist Episcopal Church. This ministry is embraced by the African Methodist Episcopal Local, District, Conference, Episcopal, and Connectional Church. Our purpose is to provide a Christian church setting whereby youth and young adults (ages 5-22 years old) are introduced to church society while dedicating their lives to a greater service for Christ during the Christian Debutante Master Dedicatory Ceremony at the Annual Conference.

Upon the approval of your Pastor, your child/children will become actively engaged in Christian workshops, personal development trainings, and educational field trips. Each Debutante and Master will be required to complete 10 hours of community service. Moreover, each participant will receive an informational handbook/booklet outlining the requirements and documentation for participation in the Christian Debutante Master Dedicatory Ceremony.

The CDMC is asking that you work closely with your child's local church commissioner and Local Church Pastor to adhere to all deadlines. The chart below outlines the registration requirements and fees.

Group Level	Age	Registration Fee
Debutante(female)		
Master (male)	16-22 years old	\$50.00 per participant
Sub-Deb(female)or		
Sub-Master (male)	12-15 years old	\$25.00 per participant
Allenite (male or female)	5-11 years old	\$15.00 per participant

If you have any questions or concerns, please feel free to contact me. I will gladly respond as quickly as I can. My contact information is:

Yours in Christ,

## **CDMC Local Church Commissioner**

Information Sheet

First Name:	Middle	Last Name	:
Home Address:			
City:	State:Zip	Code:	
Home Telephone:	Cell Numbe	r:	
E-mail Address:			
Presiding Elder's District:	Presid	ing Elder's Name	:
Name of Pastor	Na	me of Church	
Address of :	City:	Zip Code:	Telephone#
Please check one. You are	e a:		
	urch Commissioner t to the Local Church Com er	nmissioner	
Name of CDMC PE Distric	t Commissioner :		
List three goals you woul	d like to see your CDMC	Presiding Elder Di	strict accomplish this year:

-

## CDMC PARTICIPANTS' REGISTRATION FORMS

## 2024-2025

The CDMC registration process has been converted to an online registration format using Google documents. **Please See below**. Contact your Presiding Elder District Commissioner if you need assistance in using these Google documents. These Google documents will allow you to access the:

- Registration forms for all 2025 CDMC participants
- The Qualifying Form For all 2025 CDMC participants
- Debutante and Master Bio Page
- Verification Letter to be a recipient of the Holy Bible
- Media Release Forms
- Participant's Permission To Travel Form
- Study Materials for CDMC Debutante and Master Christian Education Assessments

South	Florida	Central	East	West Coast	Bahamas
Conference	Conference	Conference	Conference	Conference	Conference
<u>Registration</u>	<u>Registration</u>	<u>Registration</u>	<u>Registration</u>	<u>Registration</u>	Registration
<u>Form</u>	<u>Form</u>	<u>Form</u>	<u>Form</u>	<u>Form</u>	Form
<u>Responses</u>	<u>Responses</u>	<u>Responses</u>	<u>Responses</u>	<u>Responses</u>	<u>Responses</u>
<u>Commissioner's</u>	<u>Commissioner's</u>	<u>Commissioner's</u>	<u>Commissioner's</u>	<u>Commissioner</u>	<u>Commissioner's</u>
<u>Guide</u>	<u>Guide</u>	<u>Guide</u>	<u>Guide</u>	<u>'s Guide</u>	<u>Guide</u>
Parent's Guide	Parent's Guide	Parent's Guide	Parent's Guide	<u>Parent's</u> <u>Guide</u>	Parent's Guide

	District Documents	
Parent Signature Form	Qualifying Form	CDMC Study Guide

# CHRISTIAN DEBUTANTE MASTER COMMISSION (CDMC) DEBUTANTE AND MASTER PLEDGE

Believing that God's power is my strength, because of my faith in Jesus Christ, I join with other youth, in a united effort, to demonstrate the effectiveness and oneness of the Christian fellowship.

For me, there is a desire to make Christ the focal point of my existence, to render unselfish services to my fellowman and to diligently seek the will of God for my life.

I sincerely believe and will govern myself as far as I am able by the twenty- five Articles of Religion as set down in the African Methodist Episcopal Church, the Lord being my helper.

"God our Father, Christ Our Redeemer, Holy Spirit Our Comforter, Humankind Our Family," the motto of the AME Church, as enunciated by our founder, Richard Allen, will become my testimony. Help me, God, to keep this pledge. Take my life and let it be dedicated Lord to Thee.

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## **DEBUTANTE AND MASTER DRESS CODE**

## Debutante (16-22 years old):

- A long formal <u>white gown</u>, sleeveless or with sleeves. If sleeveless you MUST wear a <u>white shawl</u>. Gowns cannot have splits, full back exposure), trains (as seen on wedding dresses); and cannot fit tightly.
- ❑ White gloves are mandatory sleeveless gowns must have <u>long white gloves</u>. A long sleeve or ¾ sleeve dress must have <u>short white</u> gloves.
- Shoes low white pumps or white flats are recommended. During the CDMC ceremony, you will be standing for a long time.
- Hair current styles are accepted, but <u>no extreme colors orange, purple,</u> <u>blues, or hair ornaments</u>).
- Jewelry a single strand pearl necklace and pearl stud-earrings

## Master (16-22 years old):

- □ Hair groom neatly, most styles are accepted
- **Tuxedo** rent from Men's Warehouse in your area. Please see your local church CDMC commissioner for further details
- **Tuxedo Rental** includes coat, pants, shirt, red bow tie, cummerbund, jewelry, and black shoes.
- □ Please be sure to return your tuxedo to the designated CDMC commissioner right after the CDMC ceremony or you will be charged for the rental.

## SONGS FOR DEBUTANTE AND MASTER

(1)	"Take My Life and Let It Be"
	Take my life, and let it
	be Consecrated, Lord, to Thee
	Take my hands, and let them move At the
	impulse of thy love,
	At the impulse of thy love.
	Take mylove; myGod, I pour At
	Thy feet its treasure store.
	Take myself, and I will be
	Ever, only, all for Thee, Ever
	only, All for Thee.
(2)	"Spirit of the Living God"
	Spirit of the Living God, fall fresh on me Spirit of
	the Living God, fall fresh on me Melt me, mold
	me, fill me, use me
	Spirit of the Living God, fall fresh on me
(3)	"Lift Every Voice & Sing"
	Ring with the harmonies of Liberty; Let our rejoicing rise
	Lift every voice and sing,
	Till earth and heaven ring,
	High as the listening skies,
	Let it resound loud as the rolling sea.
	Sing a song full of the faith that the dark past has
	taught us,
	Sing a song full of the hope that the present has
	brought us; Facing the rising sun of our new day begun,
	Let us march on till victory is won.
	Let us march on till victory is won.

## SUB-DEBUTANTE AND SUB-MASTER DEDICATORY PLEDGE

We, the Sub-Debutantes and Sub-Masters, are filled with sheer delight to greet the Debutantes and Masters whom we honor tonight.

May your years be filled with gladness, as on through life you go performing Christian service with the deep "inner glow".

Sometimes the rain will fall; sometimes it will be dark; sometimes it will seem useless to pursue; but when the Master calls, unto his guidance hark, and your faith, will see you safely through; so, God's speed; and best wishes.

## SUB-DEBUTANTE AND SUB-MASTER DRESS CODE

Sub-Debutante (12-15 years old):

❑ Wear any dressy dress in a pastel color except white, off white, or red and be approved by CDMC Conference Commissioners. Remember, the dress cannot be strapless, off the shoulder; or it cannot have any type of splits or the backout.

Wear shoes that are comfortable and appropriate for the dress, preferably black flats, or medium heel pumps.

- □ Hair styles should be appropriate and approved by your local church commissioner.
- Only a small strand of pearls and small stud-pearl earrings can be worn with a dress.

Sub -Master (12-15 years old):

- ❑ Wear black pants, a long sleeve white shirt with a black bow tie, with black shoes and black socks.
- □ Wear an appropriate hair style that is approved by CDMC Conference Commissioners. Hair should be cut or trimmed very neatly.
- Jewelry such as gold chains and earrings cannot be worn.

#### **ALLENITES DEDICATORY PLEDGE**

We, the Allenites, are honored to be a part of this dedication program tonight. We congratulate the Debutantes and Masters. We will continue to work in our Church Schools, Y.P.D. and other church groups, giving regular attendance. We will study and continue to learn about Christ, the Bible, and the African Methodist Episcopal Church.

When we become young adults, we too, hope to be honored as you are tonight. In our work, and in our play, we shall try to add more love through acts of kindness, courtesy, understanding and helpfulness. "God is Love" shall be our theme song.

There is a story so sweet and true—God is Love—one that is old, yet, forever new sent from heaven above. We love him because he first loved us. We love him because he first loved us.

## ALLENITES DRESS CODE

### ALLENITE—FEMALE (5-11 years old):

- □ Wear any dressy dress in any pastel color except for white, off-white, or red in any style chosen and approved by CDMC Conference Commissioners.
- □ Wear shoes that are comfortable and appropriate for the dress, preferably black or white flat shoes. Hair styles should be appropriate and approved by your local church commissioner.
- Only a small strand of pearls and small pearl earrings can be worn with a dress

#### ALLENITE—MALE (5-11 years old):

- ❑ Wear black pants, a long sleeve white shirt with a long black tie, with black shoes and black socks.
- ❑ Wear an appropriate hair style that is approved by CDMC Conference Commissioners. Hair should be cut or trimmed very neatly
- □ Jewelry such as gold chains and earrings cannot be worn

## **CDMC AD CAMPAIGN FOR SOUVINER JOURNAL**

The Ad campaign is provides financially support for the implementation of our annual Christian Debutante Master Commission (CDMC) Ceremony that is held annually at the opening of the Christian Education Youth Leadership Conference Orlando, FL. The Debutantes, Masters, parents, family members, church ministries, pastors, and community organizations as well as Presiding Elders are encourage to support CDMC with their participation in securing an ad in one of the categories below.

Front inside & back inside, and back \$300 – open to all

Full page color - \$200 – Presiding elders, churches, businesses, and community organizations
 Full page color - \$100 – Debutantes, Masters, family members, and church ministries

Ladies & Gent of Hour - \$35 per person

Guidelines for submitting all CDMC Ads:

- The Ad should be created as a full page Ad in the standard 8 ½ x 11 size in portrait layout.
- The Ad is saved in portrait layout in one of the following formats:
  - Word Doc.
  - o .PDF
  - o .JPG
  - o .PNG
- The Ad must be camera-ready (check spelling, grammar, accuracy of data, clarity of picture, etc. before submitting)
- Email the completed ad (s) to the District, Conference, and Episcopal Commissioners. Make sure you save a copy of all of the Ads on your computer in a separate folder.
- All Ads must be submitted by the deadlines set forth by Conference and Episcopal Commissioners

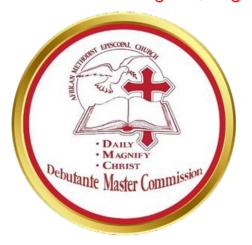
Click here to see sample of CDMC Souvenir Journal:

https://www.flipsnack.com/75575CFF8D6/cdmc-2023-souvenirjournal/full-view.html

ELEVENTH EPISCOPAL DISTRICT AFRICAN METHODIST EPISCOPALCHURCH Bishop Marvin C. Zanders, II Supervisor Mrs. Winifred Houston Zanders Rev. Dr. Paula Lake, Eleventh Episcopal District Christian Education Director Ms. Novella Jones, Eleventh Episcopal District CDMC Commissioner

## CHRISTIAN DEBUTANTE MASTER COMMISSION Community Service Handbook

CDMC Motto: "Daily Magnify"



CDMC Theme: Revive, Refresh, Renew – Embracing God's New Season

#### **CDMC Scripture:**

"I am about to do a new thing; now it springs forth; do you not perceive it? I will make a way in the wilderness and rivers in the desert" – Isaiah 43:19

#### GUIDELINES FOR COMMUNITY SERVICE PROJECT/SCRAPBOOK

Each Debutante and Master is required to participate in one community service project/scrapbook as preparation to participate in the Eleventh Episcopal District CDMC Ceremony to be held in Orlando, FL on Sunday, July 13, 2025. The timeline to complete the community service is from April 1, 2025 to June 1, 2025. The completed community service scrapbook must be turned into your local church commissioner by June 8, 2025.

Please adhere to the following guidelines when completing your community service project.

- 1. Decide on the type of community service you would like to participate in, i.e., volunteering at a hospital, nursing home, childcare center, school; park and beach clean-up, after-school programs, walk-a-thons, marathons; or volunteer to assist the elderly or sick of your community.
- 2. Discuss with your local church commissioner the type of community service you will be engaged in and where it will take place. The local church commissioner must approve your choice.
- 3. Contact the organization, school, or person to get their permission to pursue this community service and inquire about their rules and regulations for such a project.
- 4. Secure permission from the site administrator or the person you are volunteering with to take pictures of you and others who are engaged in the community service project.
- 5. Purchase a 3-ring binder and dividers to compile all of your data from the community service project, including the pages that are attached. Also include articles, newspaper clips, brochures, etc. to make your final community service project interesting and informative.
- 6. Before you begin your community service project, read your Community Service Project Handbook, and seek the assistance of your local church commissioner for assembling the final document.
- 7. While engaged in the community service, record important skills, concepts, or methods that you learned while working with others and include this data in your community service scrapbook. Make sure to include pictures, *remember you must have the person's permission to use his or picture*.
- 8. Once you have completed your community service (at least 10 hours), prepare your scrapbook. Review the rubric that is attached to other specific elements that should be included.
- The theme of your community service scrapbook is your <u>community service</u> that you participated in with your chosen organization or person, <u>not your church or school</u> <u>activities.</u>
- 10. The scrapbook should be professionally done, preferably typed, organized, and presented in the order that is outlined in your Community Service Handbook.
- 11. Submit your completed community service/scrapbook to your local church commissioner by the due date of June 8, 2016.

#### DMC MOTTO:

#### Daily Magnify Christ

### **PART I: INTRODUCTION**

(Please Type or Print clearly and neatly)				
Your Name:				
(First)	(Middle)	(Last)		
Name of Local Church Commissioner:				
Name of Church:				
Name of Pastor:				
Name of Presiding Elder:				
Name of Presiding Elder District:				
Your Classification: Debutante	Master			
Part II: Site of Community Service				
Name or Person or Organization:				
Street Address				
City:	State:	Zip Code:		
Telephone:E-ma	ail			
Name of Person Supervising the Project:				

DMC MOTTO: Daily Magnify Christ

## Part III: Overview of Project:

Briefly describe the type of community service in which you will participate. Be extremely specific, for example — "I will tutor elementary students at Glades elementary during the month of February on Mondays and Wednesdays for one hour."

Part IV: Project Timeline (Beginning Date to Ending Date):

#### **Part V: Project Focus**

Who will you serve?

What are their needs?

How do you plan to help them with their needs?\_\_\_\_\_

What will be the total number of hours you will serve?\_\_\_\_\_

How will those served be involved?

How do you plan to *Daily Magnify Christ* in this community service project? (you may include scripture from the bible that pertains to **Service** to others\_\_\_\_\_\_

DMC MOTTO: Daily Magnify Christ

### PART VI: PERSONAL EVALUATION OF PROJECT

JOURNAL ENTRY (Please type or print clearly)

Record a journal entry on the lines below each day you participate in your community service. The journal entry should be two or more sentences explaining how this experience impacted your life or is impacting your life. It may be spiritually, socially, or both. Please include the date of each journal entry. (You may make copies of this page, if needed)

DMC MOTTO: Daily Magnify Christ

### PART VI: PERSONAL EVALUATION CON'T

Complete the survey about yourself using the scale below.

#### SA= Strongly Agree A= Agree D= Disagree NA= Not Applicable

Rating	Criteria to Assess
	My communications and leadership skills were strengthened
	This project enriched my sense of caring for others
	I have a better awareness and/or acceptance of individuals who are from different cultures
	The community service provided a meaningful Christian experience
	I developed a more cheerful outlook towards working with others during this community service project
	I am now more aware of my community needs
	This community service project affirmed that I could be effective in the lives of others within my community
	My work ethics, job skills, and spirituality (organization, dependability, productivity, etc.) improved during this community service
	This project allowed me to establish contacts or references that will assist me in furthering my education or securing employment
	I feel that community service should be every citizen's responsibility

Now, summarize your survey and write a brief statement about how this community service project helped you to *Daily Magnify Christ* through service to others.

\_\_\_\_\_

DMC MOTTO: Daily Magnify Christ

#### PART VII: EVALUATION BY PROJECT SUPERVISOR

Name of Evaluator:\_\_\_\_\_ Date of Evaluation:\_\_\_

Please use the following scale to evaluate the participant:

## 1 = Exceptional2 = Good3 = Needs improvement4 = Unsatisfactory5 = Not applicable

Personal Attributes	Description	Ratin g
Dependability	Good attendance, punctual; completed tasks in a timely manner with professionalism	
Cheerful Outlook	Courteous towards those served and other colleagues, guests, or participants	
Cooperation	Enthusiastic, worked well with others, collaborator, helpful	
Sensitivity	Displayed genuine concern for others	
Initiative	An initiative-taking and analytical individual.	
Total		

Please share any additional comments about the participant that will improve his/her overall growth as a young adult as he or she continues to *Daily Magnify Christ*.

Print Name of Evaluator

Signature of Evaluator

DMC MOTTO: Daily Magnify Christ Revive, Refresh, Renew Embracing God's New Season

## PART VIII: EVALUATION OF LOCAL CHURCH COMMISSIONER

1. List of several strengths the participant possessed while completing his or her project and their community service scrapbook:

\_\_\_\_\_

2. List of several weaknesses the participant exhibited while completing his or her project and their community service scrapbook.

3. How would you rate the overall performance of this participant in this CDMC activity?

4. List three or four recommendations you would make to this participant to improve his participation in other community service projects or other CDMC activities and events.

**PART IX: ACKNOWLEDGEMENT STATEMENT:** By signing below, I am acknowledging that I performed all of the duties that were outlined in the guidelines for this community service project including completion of my scrapbook and its submission by the stated deadline to my local church commissioner. **Deadline for submission is June 8, 2025** 

Name of CDMC Participant

Name of CDMC Local Church Commissioner

Signature of CDMC Participant

Signature of CDMC Local Church Commissioner

Date

Date

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